

Staff Roles / Responsibilities

Be intentional with campers during group time and rotations. Over the course of the week, try to notice and point out something positive in each camper. Make it your goal to speak words of life this week.

- **Team Leaders --**

- Learn the names of each camper (15+) on your team.
- Escort your team through the rotations of the day.
- Sit with them at lunch; make sure each camper is engaged somehow.
- Cheer them on during game time. Participate / help out when you can.
- Greet kids as they enter the large room.
- Make sure kids who go to the bathroom make it back...watch from the hallway to ensure that. (2 at a time is good for younger ones.)
- Encourage campers to follow instructions given by camp teachers (singing loudly, stay with the group, pick up trash, etc.)
- It can be fun to learn and participate in the choreography but not mandatory that you do. While you aren't there for crowd control, many of the teachers find it helpful with some kids / groups. So lend a hand if you notice unruly kids or when asked to do so.
- **Text in the group chat your Camper of the Day before each day's wrap up. Teaching Directors can veto a name if they have their eye on them for an award.**
- Look out for who is going above and beyond to give away those coveted points. (See awarding of points below.)
- Help with memory verse review...in your afternoon game time, and at lunch. Keep track of who has memorized the verses...I'll give you a document to help with that.
- Have intentional conversations about the Bible verses, but don't feel like you need to have all the answers. It is good to admit you don't know. Point them to one of the teachers or offer to get back with them. You'll have a list of questions to use as your guide for these discussions, so don't fret.
- **Use the vocals or drama rotations to check and reply to messages** from your mom. Never ignore her. But stay off social media or mindless scrolling of any kind.

- **Games Leader --**

- Be familiar with the list of games and be ready to teach them.
- **Morning games are to be active. Afternoon games should include scripture / questions.**
- Set up supplies for games and make sure items are collected and given back to Camp Coordinator. If Games Leader can help transport items, that is ideal.
- You will be utilized during drop off / pick up each day since you do not have a team to be responsible for.
- Be watchful for good citizenship amongst your gamers. We want to give them points and an award on Friday.
- During times where there are not games rotations, assist the Coordinator (and likely a rotation or the junior campers with crafts).
- **Use lunchtime to reply to messages** from your mom. Never ignore her. But stay off social media or mindless scrolling of any kind.
- Thursday morning set up for Mega Games; enlist the help of anyone not busy.
- Friday morning set up sound. Run sound for showcase.
- Transport sound materials if possible.

- **Showcase Director --**
 - You're the boss...along with the Coordinator.
 - Take assessment of how quickly or slowly things are getting done and make adjustments to move camp along.

- **Teachers (vocals, drama, choreo) --**
 - Learn the camp material.
 - Teach your stuff...plus see lists from training.
 - Watch out for kids to nominate for Friday awards.
 - **Feel free to veto Camper of the Day if you are thinking that camper might get an award.**
 - When you notice things during the week, go ahead and point it out when you see it instead of waiting until the end of the day. End-of-day wrap up is when team leaders nominate their Campers of the Day.
 - Give instruction to kids (whether it's theater related or otherwise, i.e. pick up 5 pieces of trash)...and Team Leaders can help encourage campers as they follow your instructions.

- **Coordinator --**
 - Communicate with parents. So. Many. Emails.
 - Handle any first aid needs.
 - Be the face at drop off and pick up.
 - Be ready to answer all the questions NYT related and otherwise.
 - Capture moments on camera and upload to dropbox.
 - Make sure everyone else is doing their jobs.
 - **Make sure staff has gathered / turned in supplies at the end of each day.**
 - (Much of your job will be done before camp begins; camp week is when you get to see the fruit of your organizational labor.)
 - Make sure all binders are cleaned out at the end of camp and ready for the next week.
 - Pack up camp materials in a way that they can be easily used next summer.
 - Take donations to the PAC when camp ends.
 - Get camp materials to the next coordinator / storage.